



Event Staff & Volunteer Management Solution

All Of The Following Features Are Included In All
Event Staff & Volunteer Management Solution Plans

**All Plans Include: Unlimited Managers, Unlimited
Schedules, Unlimited Shifts And Unlimited Messaging**

MEMBER MANAGEMENT

Data Migration And Imports
Complete Volunteer/Staff Profiles
Volunteer Ratings And Internal Notes
*Patented Filtering / Sorting Capabilities
Bulk Data Actions
Data Export To CSV
Multiple Languages- English, French, Spanish,
German, Dutch Italian

ONLINE RECRUITMENT

Build Custom Signup Workflows
Organization Member Approval / Rejection
Post Public & Private Opportunities/ Shifts
Multiple Signup Forms
Capture Skills, Qualifications, Role Interest,
Availability
Group Signup (3 Styles Of Groups)
Social Media Sharing And Promotion

ROBUST SCHEDULING

Special Permissions: System Roles
Volunteer Self-signup To Shifts
Rostermode™ Best Match Engine With Roster
Gap Analysis & Group Rostering
Duplicate Shifts, Schedules, Programs
Manage Unlimited Venues / Locations
Schedule An Unlimited Number Of Roles
Create Public Or Private Opportunities
Volunteer Shift Confirmations & Notifications
Attendance Tracking (Web: Check-in/Out)
Volunteer Self Report Hours / Tasks

EMAIL COMMUNICATION

Pre-schedule & Send Email Messages
Send Personal Schedules & Confirmation
Requests
Send Invites To Organizations ,Opportunities &
Shifts

REPORTING

Customize Reporting Across Events & Date
Ranges
Check-in/Out Logs
Demographics
Service Time By Day, Week, Month, Year Or By
Staff, Program, Group, Location
Schedule Gaps & Availability Reports
Volunteer View Their Service Hours
Broadcast Communication Logs

MOBILE APP: ADMINISTRATORS

Livemode™ Real-time Onsite Management
Complete Staff List & Master Schedule Access
Staff Presence Dynamic Filtering & Quick Roster
Changes
Check-in/Out Capabilities
Real-time Schedule Problems Notifications
Broadcasts And 2-way In-app Messaging
Guaranteed 3-tiered Communication Workflow
(In-app>email>sms)

MOBILE APP: VOLUNTEERS

Access To Personal Schedule & View Documents
Automatic Shift Notifications / Reminders
Check-in/Out Capabilities & View Service Time
Signup To More Shifts & Opportunities
In-app Messaging To Supervisor

ADVANCED FEATURES

Screening Gating And Approvals
Work Hours Submission Approvals
Shift Approvals

CUSTOMER SUCCESS

Email, Phone And Livechat Support
Designated Success Rep
On-boarding And Online Training